



**Corner Brook Port Corporation**  
P.O. Box 1165, 61 Riverside Drive  
Corner Brook, NL A2H 6T2  
Phone: (709) 634-6600  
Fax: (709) 634-6620  
[www.cornerbrookport.com](http://www.cornerbrookport.com)

## **CALL FOR EXPRESSIONS OF INTEREST (EOI)**

2025 Cruise Season Market Vendors

|                      |                |
|----------------------|----------------|
| <b>Date Issued:</b>  | March 27, 2025 |
| <b>Closing Date:</b> | April 10, 2025 |

### **Introduction**

The Corner Brook Port Corporation is committed to creating a robust market with inspired entrepreneurs, marketing and selling a versatile mix of products so that we provide the best experience for cruise guests.

### **Location & Shed Specifications**

For the 2025 season, the cruise market will be located at the south end of the dock. When a vessel is at the berth, passengers are required to walk through the market to access the City. Due to the location of the Port's floating dock, passengers from a vessel at anchor will disembark the gangway at the end of the market.

The port has seven sheds of two sizes: four 12'x12' and three 12'x16'. All sheds are equipped with electricity, windows, and two entrances to increase the fluidity of customer movement and meet accessibility requirements.

The Corner Brook Port Corporation does not supply tables, shelving, or other accessories for vendors to display their products.

### **Seasonal Rate**

The seasonal rate, split into two payments, is based on the square footage and the total number of ship days.

|                      | <b>12 x 12 Shed</b> | <b>12 x 16 Shed</b> |
|----------------------|---------------------|---------------------|
| <b>Seasonal Rate</b> | \$1,662             | \$2,502             |

*All prices are subject to 15% HST.*

In the event of a cancelled call, CBPC will not issue a refund. Likewise, no additional fees will be applied for unscheduled cruise ship calls.

### **Rules & Regulations**

The vendor market is located within the Port's restricted area. Access is permitted only once the



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vessel is securely docked until the ship's scheduled departure time. Vendors must seek approval from the Operation Manager to access the restricted area outside the designated cruise ship days or the access times set for cruise ship days. Vendors are limited to three (3) restricted area passes and as such should plan on using the same staff throughout the season.

Vehicles are not permitted in the restricted area without the approval of the Operations Manager or their designate. CBPC staff will designate a time and date before the start of the season when vendors can use their vehicles to deliver products to their sheds.

Vendors are expected to be open for the entire duration of a ship's time in port for every ship day of the 2025 season. Failure to adhere to the agreed-upon hours of operation may impact CBPC's decision to accept future participation.

No vendor is given product exclusivity and should respect each other's craftsmanship. Vendors must have all the required permits to sell their products in Newfoundland and Labrador.

**Submission Requirements and Selection**

The Corner Brook Port Corporation will evaluate all submitted applications and select vendors and products that best align with its overarching goals for the cruise market. Preference will be given to vendors who commit to operating for the full season.

Vendors must consent to the photography of their market space, products, and staff for promotional and social media purposes.

Please complete and submit the form in Appendix B by April 10, 2025, by email at [pricketts@cornerbrookport.com](mailto:pricketts@cornerbrookport.com) or in person at Suite 201, RA Pollett Building, 61 Riverside Drive.



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**APPENDIX A: CRUISE SCHEDULE**

*Subject to last-minute changes.*

| <b>Date</b>                  | <b>Time in Port</b> | <b># Pax</b> | <b># Crew</b> | <b>Availability</b> |
|------------------------------|---------------------|--------------|---------------|---------------------|
| Wednesday, June 4, 2025      | 0900 – 1700         | 2,124        | 930           |                     |
| Wednesday, June 25, 2025     | 1000 – 1700         | 1,432        | 647           |                     |
| Sunday, July 6, 2025         | 0800 – 1700         | 1,432        | 647           |                     |
| Wednesday, July 16, 2025     | 1000 – 1800         | 1,432        | 647           |                     |
| Friday, July 18, 2025        | 1000 – 1900         | 779          | 440           |                     |
| Monday, July 21, 2025        | 1000 – 2000         | 1,250        | 780           |                     |
| Wednesday, July 23, 2025     | 0800 – 1700         | 2,272        | 812           |                     |
| Saturday, August 2, 2025     | 1200 – 2000         | 1,250        | 780           |                     |
| Monday, August 11, 2025      | 0900 – 1700         | 2,348        | 1,031         |                     |
| Tuesday, August 12, 2025     | 0800 – 1700         | 1,432        | 647           |                     |
| Thursday, August 21, 2025    | 0800 – 1600         | 2,124        | 930           |                     |
| Saturday, August 23, 2025    | 0900 – 1800         | 2,902        | 1,000         |                     |
| Friday, September 5, 2025    | 0700 – 1400         | 829          | 542           |                     |
| Sunday, September 7, 2025    | 0800 – 1600         | 824          | 400           |                     |
| Tuesday, September 9, 2025   | 0900 – 1700         | 600          | 250           |                     |
| Saturday, September 20, 2025 | 1000 – 1800         | 824          | 400           |                     |
| Tuesday, September 30, 2025  | 1100 – 1900         | 824          | 400           |                     |
| Monday, October 6, 2025      | 1030 – 1800         | 829          | 542           |                     |
| Friday, October 10, 2025     | 1000 – 1800         | 824          | 400           |                     |
| Monday, October 13, 2025     | 0800 – 1700         | 2,726        | 1,253         |                     |
| Thursday, October 16, 2025   | 0900 – 1730         | 829          | 542           |                     |
| Wednesday, October 22, 2025  | 1030 – 1830         | 824          | 400           |                     |



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## APPENDIX B: EOI SUBMISSION FORM

2025 Cruise Season Market Vendor

1. Provide a full description of your business and outline the goods to be sold including the origin of production (home, from within Canada, or sourced internationally).

### 2. Primary Contact Information

|                        |  |
|------------------------|--|
| <b>Name</b>            |  |
| <b>Telephone</b>       |  |
| <b>E-mail</b>          |  |
| <b>Mailing Address</b> |  |

### 3. Vendor Information

|                        |              |              |
|------------------------|--------------|--------------|
| <b>Business Name</b>   |              |              |
| <b>Shed Preference</b> | 12 x 12 Shed | 12 x 16 Shed |
| <b>Website Link</b>    |              |              |
| <b>Facebook Page</b>   |              |              |
| <b>Instagram Page</b>  |              |              |



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**4. Please provide your availability for each ship day as per Appendix A.**

For assistance, contact Patti Ricketts, Cruise Marketing Coordinator, at (709) 634-6600 | [pricketts@cornerbrookport.com](mailto:pricketts@cornerbrookport.com)

**Please email the completed form to [pricketts@cornerbrookport.com](mailto:pricketts@cornerbrookport.com) with the subject line *Vendor Application 2025*.**